



*Sacred Heart Catholic Primary School and
Nursery*
Headteacher Mr C Beazeley
Windermere Road, Southend on Sea, Essex, SS1 2RF
Phone: 01702 414200
Email: office@sacredheart.southend.sch.uk



12th June 2024

Wraparound roll-out

Dear Parents

Having surveyed the community about the need for after-school care (to add to the Breakfast Club that we already provide) and spoken to existing employees regarding the staffing of the provision, I am now in a position to inform you of our plans for September onwards.

We are looking at the following proposal:

- Provision at £4 per hour to include breakfast and/or teatime snack; this will be reviewed depending on take-up and costs and may be reduced (or increased) after a term.
- We will consider a reduced fee for those children on our Pupil Premium list.
- Provision will include games and activities, in addition to food, with the possibility of Homework or Learning support.
- Breakfast Club from 7.30 to 8.30am at a cost of £4.
- 'Tea Club' from 3.15 to 5.30pm at a cost of £9.
- Charges for late pick-up and removal from the provision after three late pick-ups.
- Initially, aiming to provide 30 places (two staff) before school and 45 places (three staff) after school; ratio of 1:15 staff to children.
- Keeping a waiting list to be operated when pupils leave or for removal following late payment or persistent late pick-ups.

The level of need that was indicated in the surveys was potentially above a number of 45 although the parents responding had differing requirements. There is also, potentially, a difference between parents *indicating* a possible need and *committing* to use the service.

As a provider, this means that we need to find a way of ensuring that we have enough take up to cover our costs. As a result, we will be asking parents to pay in advance for the service in order to confirm numbers and ensure that we can support as many as families as possible. In September, there are 18 school days: full-time Breakfast Club would, therefore, amount to £72 and Tea Club to £162; both together is £234 (for full-time).

We will be asking parents to sign up (with payment) in the following stages, starting from next Monday 17th June:

- Full-time Breakfast Club *and* Tea Club only (from next Monday at 5pm): 18 days @ £13 = £234*
- Full-Time Tea Club only: 18 days @ £9 = £162 (release date to be confirmed)
- Monday-Thursday Tea Club only (14 days @ £9): £126 (dates to be confirmed)
- Remaining days and places that are available (dates to be confirmed)

*Please contact us if you are interested in any level of the service and your child is in receipt of *Pupil Premium*. We can then discuss and set up a payment plan.

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Part of the Assisi Catholic Trust Ltd,
Registered address: Kenilworth Gdns, Leigh on Sea, Essex.SS0 0BW
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In September, parents will be expected to pay two weeks in advance of the following month. If you have any questions or thoughts about the proposal, please contact us at office@sacredheart.southend.sch.uk

Please keep a lookout for emails next week releasing different stages in the sign-up process.

Yours sincerely

Mr C Beazeley

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