Sacred Heart Catholic Primary School and Nursery



Headteacher Mr C Beazeley

Windermere Road, Southend on Sea, Essex, SS1 2RF

Phone: 01702 414200

Email: [office@sacredheart.southend.sch.uk](mailto:office@sacredheart.southend.sch.uk)

# **Supplementary Information Form – Nursery Class Only**

This information assists with ranking your application against the admission criteria. **Applying for Nursery does not guarantee a place in the main school. You will need to apply again, to Southend on Sea Borough Council for entry into Reception Class.**

# Pupil Details

| Forename |  | | | | |
| --- | --- | --- | --- | --- | --- |
| Surname |  | | | | |
| Known as |  | | | | |
| Date of Birth |  | Male |  | Female |  |
| Child’s Religion |  | | | | |
| Child’s home address | Postcode | | | | |

Does the child have a sibling attending Sacred Heart, please provide their details:

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Date of Birth | Year Group | Current school |
|  |  |  |  |
|  |  |  |  |

# Parent/ Carers details

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Mr/Mrs/Miss/Ms |  | Forename |  | | Surname | |  |
| Relationship to child? |  | | | Home Telephone no. | |  | |
| Work telephone no. |  | | | Mobile telephone no. | |  | |
| Email Address |  | | | | | | |

# Admission criteria

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Please indicate which of the criteria you feel best matches your application. More details on criteria can be found on the school’s admission arrangements. | | | | |
| Looked After children from Catholic Families | Yes |  | No |  |
| Baptised Catholic children residing in the parish | Yes |  | No |  |
| Baptised Catholic children residing outside the parish | Yes |  | No |  |
| Other Catholic children | Yes |  | No |  |
| Looked After children, not from Catholic Families | Yes |  | No |  |
| Catechumens and their children seeking baptism and members of other Eastern Christian Churches | Yes |  | No |  |
| Children of Christian denominations whose membership is evidenced by a minister of religion | Yes |  | No |  |
| Children of other faiths whose membership is evidenced by a minister of religion | Yes |  | No |  |
| Children whose parents have shown a preference for Sacred Heart School | Yes |  | No |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Please confirm if you wish your child to be *considered* for 15 or 30 hours per week. Please tick your preference.  (30 hours may not be available - depends on current numbers and ratios) | | | |
| 15 hours per week |  | 30 hours per week |  |

|  |  |
| --- | --- |
| If your child has been baptised as a Catholic, please complete the boxes below: | |
| Parish:  Baptism Date:  (Please enclose a copy of your child’s Baptism Certificate) | |
| Priest Name: | |
| Church: | |
| Address: | |
|  | |
| Please complete this section if your child is NOT Catholic: | |
| If your child is a member of another faith, please give details:  (Please enclose a copy of your child’s baptism certificate or equivalent if appropriate) |  |
| If your child is a member of another faith you may request a letter, from your Minister/Religious Leader in support of your application. (Please tick the box if you intend to do this) |  |

I confirm that the information I have given is true and that I have parental responsibility for this child

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |

|  |  |
| --- | --- |
| **FOR RECEPTION CLASS SEPTEMBER 2025 INTAKE ONLY**  This Supplementary Information Form (SIF) along with the Certificate of Catholic Practice (where applicable) and Baptism Certificate (where applicable) must be submitted to the school office by  ***22nd January 2025*.**  The Single Application Form (SAF) must be submitted to Southend Borough Council by ***15th January 2025.***  Parents/Carers will be advised (BY SOUTHEND BOROUGH COUNCIL) of the school their child has been offered on national offer day which is: 16th April 2025. | |
| Once completed this form must be returned to Sacred Heart Catholic Primary school | Admission to Sacred Heart Catholic Primary School is in accordance with the determined admission arrangements. If the number of applications outnumbers the admission limit, applications are allocated/ held on a waiting list in accordance with the School Admission Criteria and therefore not all applications will be successful.  Applications to reception are processed by Southend-on-Sea Borough Council via the agreement in the Coordinated Admission Scheme. |