Sacred Heart Catholic Primary School and Nursery



Headteacher Mr C Beazeley

Windermere Road, Southend on Sea, Essex, SS1 2RF

Phone: 01702 414200

Email: office@sacredheart.southend.sch.uk

# **Supplementary Information Form – Reception Class Main Round**

This information assists with ranking your application against the admission criteria.

# Pupil Details

| Forename |  |
| --- | --- |
| Surname |  |
| Known as |  |
| Date of Birth  |  | Male  |  | Female  |  |
| Child’s Religion |  |
| Child’s home address | Postcode |

Does the child have a sibling attending Sacred Heart, please provide their details:

|  |  |  |  |
| --- | --- | --- | --- |
| Name  | Date of Birth  | Year Group  | Current school |
|  |  |  |  |
|  |  |  |  |

# Parent/ Carers details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mr/Mrs/Miss/Ms |  | Forename  |  | Surname  |  |
| Relationship to child?  |  | Home Telephone no.  |  |
| Work telephone no.  |  | Mobile telephone no.  |  |
| Email Address |  |

# Admission criteria

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| --- |
| Please indicate which of the criteria you feel best matches your application. More details on criteria can be found on the school’s admission arrangements.  |
| Looked After children from Catholic Families | Yes |  | No |  |
| Baptised Catholic children residing in the parish | Yes |  | No |  |
| Baptised Catholic children residing outside the parish | Yes |  | No |  |
| Other Catholic children | Yes |  | No |  |
| Looked After children, not from Catholic Families | Yes |  | No |  |
| Catechumens and their children seeking baptism and members of other Eastern Christian Churches | Yes |  | No |  |
| Children of Christian denominations whose membership is evidenced by a minister of religion | Yes |  | No |  |
| Children of other faiths whose membership is evidenced by a minister of religion  | Yes |  | No |  |
| Children whose parents have shown a preference for Sacred Heart School | Yes |  | No |  |

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| --- |
|  If your child has been baptised as a Catholic, please complete the boxes below: |
| Parish: Baptism Date: (Please enclose a copy of your child’s Baptism Certificate)  |
| Priest Name: |
| Church: |
| Address: |
|  |
| Please complete this section if your child is NOT Catholic: |
| If your child is a member of another faith, please give details:(Please enclose a copy of your child’s baptism certificate or equivalent if appropriate) |  |
| If your child is a member of another faith you may request a letter, from your Minister/Religious Leader in support of your application. (Please tick the box if you intend to do this) |  |

|  |  |
| --- | --- |
| To ensure that your child’s application can be processed immediately please ensure that: | (Please tick) |
| The Single Application Form has been fully completed and submitted to Southend on Sea Borough Council. |  |
| This form, the Supplementary Information Form has been fully signed and completed.   |  |

I confirm that the information I have given is true and that I have parental responsibility for this child

|  |  |  |  |
| --- | --- | --- | --- |
| Signed:  |  | Date: |  |

|  |
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| **FOR RECEPTION CLASS SEPTEMBER 2025 INTAKE ONLY** This Supplementary Information Form (SIF) along with the Baptism Certificate (where applicable) must be submitted to the school office by ***23rd January 2025*.** The Single Application Form (SAF) must be submitted to Southend Borough Council by ***15th January 2025.*** Parents/Carers will be advised (BY SOUTHEND BOROUGH COUNCIL) of the school their child has been offered on national offer day which is: 16th April 2025.  |
| Once completed this form must be returned to Sacred Heart Catholic Primary school  | Admission to Sacred Heart Catholic Primary School is in accordance with the determined admission arrangements. If the number of applications outnumbers the admission limit, applications are allocated/ held on a waiting list in accordance with the School Admission Criteria and therefore not all applications will be successful. Applications to reception are processed by Southend-on-Sea Borough Council via the agreement in the Coordinated Admission Scheme.  |